

Account Request Form
NASA Advanced Supercomputing Division (2/2014)

FALSE OR INACCURATE INFORMATION PROVIDED
ON THIS FORM IS A VIOLATION OF SECTION 499,
TITLE 18, U.S. CODE

Instructions on Next Page

*Please Type or Print Form and Sign the Acceptable
Use Statement*

Complete items 1–5, sign Acceptable Use Agreement,
obtain Principal Investigator signature on Acceptable Use
Agreement, then forward forms to:

NASA Ames Research Center
NAS Account Administration, Mail Stop 258-6
Bldg. N258, Rm. 226
P.O. Box 1
Moffett Field, CA 94035-0001
Or FAX to: (650) 604-1777

You will be notified of account installation by
NAS User Services, **(650) 604-4444, (800) 331-USER**

1a. Have you had a previous NAS account?

☐ If Yes, previous User Name: _____
☐ No

1b Are you a NASA Civil Servant?

☐ Yes
☐ If No, contract/grant #: _____
COTR Name: _____

1c. User Information:

Legal Name: _____
Company: _____
Work Addr: _____

1d. Work Phone: _____

1e. Alt. Work Phone: _____

1f. Work Fax: _____

1g. Work E-mail address: _____

(Do not use username@nas.nasa.gov)

2a. Project Number (GID): _____

2b. Name of Principal Investigator:

3a. Are you a U.S. Citizen?

☐ Yes
☐ No

3b. If you are not a U.S. Citizen, are you a Legal Permanent
Resident of the U.S.?

☐ Yes
☐ No

4. Question to confirm my identity (Select one):

- ☐ Question 1: What is your favorite color?
☐ Question 2: What is your favorite animal?
☐ Question 3: What is an important date to you?
☐ Question 4: What was your first car?
☐ Question 5: What is your favorite sport?
☐ Question 6: What is or was your very first pet's name?

Answer I will provide: _____

5. Provide primary Computer Security Officer for your organization:

Name: _____ Phone: _____
Email: _____

Items 6-13 for NAS Use Only

6. Signature of System Owner/Designee:

7. Date

8. GID:

9. NAS Username:

10. AUID:

11. UUPIC:

12. Entered By:

13. Authorized Computers/Services: (NAS Use ONLY)

Supercomputers:

☐ Endeavour ☐ Pleiades
☐ Other (identify): _____

General:

☐ bruiser/bouncer ☐ lou
☐ PRACA ☐ Other (identify): _____

Instructions for Completing the Account Request Form

Complete blocks 1–5. All these items must be filled out or your account request form will not be processed.

Item 1a: Have you had a previous NAS account? If “Yes”, provide previous username.

Item 1b: Are you a NASA Civil Servant? If “No,” provide contract/grant # and name of COTR (Contracting Officer’s Technical Representative)

Item 1c: List name and complete work mailing address

Item 1d-f: List voice and FAX work phone numbers

Item 1g: List the work email address where you receive all of your electronic mail (i.e. hostname.domain name), avoid using username@nas.nasa.gov.

Item 2: List Project (GID) number and name of the Principal Investigator (PI).

Item 3: Indicate whether or not you are a U.S. citizen. If you are not a U.S. citizen, indicate whether or not you are a legal permanent resident (LPR) of the U.S.

Item 4: Select a question we can ask you to confirm your identity when it is necessary to provide you with your password at a location other than your listed telephone number. When we challenge you with the question, you must provide us with the answer you include in this block, in order to receive your default password at a location, other than your listed telephone number.

Item 5: Provide the name, phone number, and email address of the Computer Security Officer at your organization.

Items 6–13: These items are for NAS use only. Please leave them blank.

NASA Advanced Supercomputing Division Acceptable Use Agreement (2/2014)

This document gives the requirements for use of the computing systems, resources and facilities located at and/or operated by the NASA Advanced Supercomputing (NAS) Division at NASA Ames Research Center.

As a user of the computing systems, resources and facilities located at and/or operated by the NASA Advanced Supercomputing (NAS) Division at NASA Ames Research Center, I agree to the following and understand that failure to abide by these provisions may constitute grounds for termination of access privileges, administrative action, and/or civil or criminal prosecution:

1. NAS accounts are to be used only for the purpose for which they are authorized and are not to be used for non-NASA related activities.
2. Unauthorized use of the computer accounts and computer resources to which I am granted access is a violation of Federal law; constitutes theft; and is punishable by law (Section 799, Title 18, U.S. Code). I understand that I am the only individual to access these accounts and will not knowingly permit access by others without written approval. I understand that sharing passwords* with other people, even on the same project, is prohibited. I understand that my misuse of assigned accounts and my accessing others' accounts without authorization is not allowed. I understand that this/these system(s) and resources are subject to monitoring and recording and I will have no expectation of privacy in my use of these systems
3. I am responsible for using the computing systems, resources and facilities in an efficient and effective manner. I understand that account deactivation will result after 60 days of non-use and data will be deleted after 90 days unless my project or I make arrangements with the NAS User Services to preserve my data.
4. I understand that these computing systems are unclassified systems. Therefore, processing and storing classified, or other information that requires safeguarding in the interest of National Security, is prohibited.
5. I understand that these computing systems are categorized as moderate according to FIPS 199, therefore processing and storing information that is categorized as high according to FIPS 199 and NIST SP 800-60 is prohibited.
6. I understand that I am responsible for protecting any information processed or stored in my accounts and will take appropriate precautions to protect Sensitive But Unclassified information (e.g., proprietary information or information subject to International Traffic in Arms Regulations or Export Control Regulations), which may include encrypting the data to provide protection that goes beyond the standard OS protection provided by the computing systems.
7. I understand that I shall not engage in activities that compromise or weaken the security of the NAS systems or have been identified as prohibited and high-risk practices by the NAS Security Team. These activities include but are not limited to keeping unauthorized world-writable directories, running password cracking programs, downloading or introducing malicious software, running unauthorized P2P and VOIP software and copying or making available system and password configuration files to others.
8. I understand that I shall not make copies of copyrighted software, except as permitted by law or by the owner of the copyright.
9. I understand that I shall not attempt to access any data or programs contained on systems for which I do not have authorization or explicit consent from the owner of the data/program, the NAS Division Chief or the NAS Computer Security Official.
10. I understand that I am required to report any security weaknesses in the systems or any IT security incidents including misuse or violation of this agreement, to the NAS User Services, support@nas.nasa.gov, or to the NAS Security Team, security@nas.nasa.gov.
11. I understand that I am required to access the NAS computers only from remote systems that are safe from malicious programs and activity.
12. I understand that I will be required to complete the NASA mandatory Basic IT Security Training available at: <http://saturn.nasa.gov/>. (Note: Additional details are available from NAS User Services.)
13. If applicable, I further agree to abide by the provisions NASA NPd 2540.1G regulating privileges and responsibilities of NASA employees and contractors.

* A password is anything that is used to authenticate the identity of a user or a user's program to a system or application including, but not limited to, the following: a string of letters, number and/or special characters; a private key; an API token that is embedded in a program; and an image.

I certify that the information I have provided is correct and that I have READ, UNDERSTAND and AGREE to ABIDE BY the above NAS Acceptable Use Agreement.

Requestor's Name: _____

Signature: _____ Date: _____

I approve of the Requestor having access to computing resources to work on the project named above.

Name of Principal Investigator: _____

Signature: _____ Date: _____